

# TASTING AUSTRALIA

## INFORMATION PROVIDER POSITION DESCRIPTION

### POSITION

Information Provider

### NATURE OF EMPLOYMENT

Volunteer

### REPORTS TO

Tasting Australia Information Coordinator

### TASKS

- Provide accurate information on matters such as the Town Square, Tasting Australia activities and experiences, Associated Events, times and prices, stage schedules, catering options, and the location of services such as toilets
- Keeping the information marquee neat and tidy and sufficiently stocked with brochures
- Managing lost property hand in and collections
- Any other jobs as required

\* Please note this position involves standing and or walking around for portions of the shift

### SHIFT TIMES

13<sup>th</sup> April – 22<sup>nd</sup> April

**Friday 13<sup>th</sup> April – Sunday 15<sup>nd</sup> April:** 10.30am – 2pm, 2pm – 5pm, OR 5pm – 8pm

**Wednesday 18<sup>th</sup> April – Sunday 22<sup>nd</sup> April:** 10.30am – 2pm, 2pm – 5pm, OR 5pm – 8pm

\*Please ensure that you report to the Tasting Australia Event Office before and after each shift, to sign in and out.

\*Please arrive 5 mins prior to shift starting time.

### LOCATION/TRANSPORT

Position will be based at the Tasting Australia Town Square Information Booth, located in Victoria Square.

\*Volunteers are required to make their own arrangements to and from each shift.

### MEAL

Water will be available at all times. A light meal will be provided for all shifts over 5 hours.